

# **ANNUAL REPORT**

OF

Name: VESPER MUNICIPAL WATER AND SEWER UTILITY

Principal Office: 6363 HEMLOCK STREET

P.O. BOX 127

**VESPER, WI 54489** 

For the Year Ended: DECEMBER 31, 2002

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

# **SIGNATURE PAGE**

I	MARIE DEDERICH		of
	(Person responsible for account	nts)	
	VESPER MUNICIPAL WATER AND SEWER U	TILITY	, certify that I
	(Utility Name)		
knowledge, ir	n responsible for accounts; that I have examined the information and belief, it is a correct statement of the vered by the report in respect to each and every many	e business and affairs	•
		04/09/2003	
(Sig	nature of person responsible for accounts)	(Date)	
TREASURER	R/DIRECTOR	_	
	(Title)		

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#### **IDENTIFICATION AND OWNERSHIP**

Exact Utility Name: VESPER MUNICIPAL WATER AND SEWER UTILITY

**Utility Address: 6363 HEMLOCK STREET** 

P.O. BOX 127

VESPER, WI 54489

When was utility organized? 1/1/1968

Report any change in name:

Effective Date: Utility Web Site:

#### Utility employee in charge of correspondence concerning this report:

Name: MARIE DEDERICH

Title: TREASURER/DIRECTOR

Office Address:

4909 WELL ROAD P.O. BOX 127

VESPER, WI 54489

Telephone: (715) 569 - 4496

Fax Number: (715) 569 - 4294

E-mail Address: destunlm@wctc.net

#### President, chairman, or head of utility commission/board or committee:

Name: RANCE JOCHIMSEN

Title: VILLAGE PRESIDENT

Office Address:

**6227 WISCONSIN STREET** 

P.O. BOX 127

VESPER, WI 54489

Telephone: (715) 569 - 4807
Fax Number: (715) 569 - 4294
E-mail Address: destunim@wctc.net

#### Are records of utility audited by individuals or firms, other than utility employee? NO

Date of most recent audit report:

Period covered by most recent audit:

#### Names and titles of utility management including manager or superintendent:

Name: JERRY BREHM

Title: PUBLIC WORKS/STREET SUPERINTENDENT

Office Address:

6363 HEMLOCK STREET

P.O. BOX 127

VESPER, WI 54489

Telephone: (715) 569 - 4294

Fax Number: (715) 569 - 4294

E-mail Address: destunlm@wctc.net

#### **IDENTIFICATION AND OWNERSHIP**

#### Names and titles of utility management including manager or superintendent:

Name: OWEN BEAN

Title: PUBLIC WORKS ASSISTANT

Office Address:

6363 HEMLOCK STREET

P.O. BOX 127 VESPER, WI 54489

Telephone: (715) 569 - 4294

Nampaf Ntility Gommission/Committee: VESPER MUNICIPAL WATER AND SEWER UTILITY

#### Names of members of utility commission/committee:

MR HARRY DOLENS, TRUSTEE

MR RANCE JOCHIMSEN, PRESIDENT

MR MARK S PAUL, TRUSTEE

MR DAN SCHEUNEMANN, TRUSTEE

MR KEVIN M SCHEUNEMANN, TRUSTEE

#### Is sewer service rendered by the utility? YES

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes?NO

**Date of Ordinance:** 

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?

Provide the following information regarding the provider(s) of contract services:

Firm Name:

**Contact Person:** 

Title:

Telephone: Fax Number:

E-mail Address:

**Contract/Agreement beginning-ending dates:** 

Provide a brief description of the nature of Contract Operations being provided:

# **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	68,895	67,755	1
Operating Expenses:			
Operation and Maintenance Expense (401)	38,675	31,018	2
Depreciation Expense (403)	21,308	20,688	3
Amortization Expense (404)	0	0	4
Taxes (408)	774	773	5
Total Operating Expenses	60,757	52,479	
Net Operating Income	8,138	15,276	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income OTHER INCOME	8,138	15,276	_
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	3,384	4,751	9
Miscellaneous Nonoperating Income (421)	(9,599)	(16,853)	10
Total Other Income Total Income	(6,215) 1,923	(12,102) 3,174	_
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	0	0	_ 12
Total Miscellaneous Income Deductions	0	0	
Income Before Interest Charges	1,923	3,174	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	0	0	13
Amortization of Debt Discount and Expense (428)	0	0	_ 14
Amortization of Premium on DebtCr. (429)	0	0	15
Interest on Debt to Municipality (430)	0	0	_ 16
Other Interest Expense (431)	0	0	17 10
Interest Charged to ConstructionCr. (432)	0	0 0	_ 18
Total Interest Charges Net Income	1,923	3,174	
EARNED SURPLUS	1,923	3,174	
Unappropriated Earned Surplus (Beginning of Year) (216)	170,342	167,168	19
Balance Transferred from Income (433)	1,923	3,174	20
Miscellaneous Credits to Surplus (434)	0	0,174	_ <del>2</del> 0
Miscellaneous Debits to SurplusDebit (435)	0	0	22
Appropriations of Surplus-Debit (436)	0	0	23
Appropriations of Income to Municipal FundsDebit (439)	0	0	24
Total Unappropriated Earned Surplus End of Year (216)	172,265	170,342	_

#### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
Revenues from Utility Plant Leased to Others (412):		
NONE	0	1
Total (Acct. 412):	0	_
Expenses of Utility Plant Leased to Others (413):		
NONE	0	2
Total (Acct. 413):	0	
Nonoperating Rental Income (418):		_
NONE	0	3
Total (Acct. 418):	0	_
Interest and Dividend Income (419):		_
SAVINGS ACCOUNT INTEREST	3,087	4
EXTENSION PROJECT INTEREST	297	5
Total (Acct. 419):	3,384	_
Miscellaneous Nonoperating Income (421):		_
NET SEWER OPERATING INCOME	(9,599)	6
Total (Acct. 421):	(9,599)	_
Miscellaneous Amortization (425):		_
NONE	0	7
Total (Acct. 425):	0	_
Other Income Deductions (426):		
NONE	0	_ 8
Total (Acct. 426):	0	_
Miscellaneous Credits to Surplus (434):		
NONE	0	9
Total (Acct. 434):	0	_
Miscellaneous Debits to Surplus (435):		
NONE	0	_ 10
Total (Acct. 435)Debit:	0	_
Appropriations of Surplus (436):		
Detail appropriations to (from) account 215	0	11
Total (Acct. 436)Debit:	0	_
Appropriations of Income to Municipal Funds (439):		
NONE	0	_ 12
Total (Acct. 439)Debit:	0	_

# **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)	0	0	0	0	0	1
Costs and Expenses of Merchandising,	Jobbing and	Contract Worl	k (416):			
Cost of merchandise sold	0	0	0	0	0	2
Payroll	0	0	0	0	0	3
Materials	0	0	0	0	0	4
Taxes	0	0	0	0	0	5
Other (list by major classes):						
NONE	0	0	0	0	0	6
Total costs and expenses	0	0	0	0	0	
Net income (or loss)	0	0	0	0	0	

#### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	68,895	0	0	0	68,895	1
Less: interdepartmental sales	0	0	0	0	0	2
Less: interdepartmental rents	0	0	0		0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0 [				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained	0	0	0	0	0	5
Other Increases or (Decreases) to Operating Revenues - Specify: NONE	0	0	0	0	0	6
Revenues subject to Wisconsin Remainder Assessment	68,895	0	0	0	68,895	

# **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	1,030,143	1,028,656	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	486,513	470,398	2
Net Utility Plant	543,630	558,258	_
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	1,363,117	1,361,917	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	589,989	561,132	4
Net Nonutility Property	773,128	800,785	
Investment in Municipality (123)	144,970	144,970	5
Other Investments (124)	10,766	13,249	6
Special Funds (125)	87,233	79,915	7
Total Other Property and Investments	1,016,097	1,038,919	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	134,397	119,572	8
Temporary Cash Investments (132)	0	0	9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	0	0	11
Other Accounts Receivable (143)	0	0	12
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	13
Receivables from Municipality (145)	0	0	14
Materials and Supplies (150)	2,536	1,010	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)	0	0	17
Total Current and Accrued Assets	136,933	120,582	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	0	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	33,008	0	20
Total Deferred Debits	33,008	0	
Total Assets and Other Debits	55,555	•	

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# **BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	247,539	247,539	21
Appropriated Earned Surplus (215)	0	0	22
Unappropriated Earned Surplus (216)	172,265	170,342	23
Total Proprietary Capital	419,804	417,881	
LONG-TERM DEBT			
Bonds (221)	0	0	24
Advances from Municipality (223)	0	0	25
Other long-Term Debt (224)	0	0	26
Total Long-Term Debt	0	0	_
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	0	0	28
Payables to Municipality (233)	0	0	29
Customer Deposits (235)	0	0	30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	0	0	32
Other Current and Accrued Liabilities (238)	0	0	33
Total Current and Accrued Liabilities	0	0	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	_ 34
Customer Advances for Construction (252)	0	0	35
Other Deferred Credits (253)	0	0	36
Total Deferred Credits	0	0	
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)	0	0	37
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	1,309,864	1,299,878	_ 38
Total Liabilities and Other Credits	1,729,668	1,717,759	=

## **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
Plant Accounts:					
Utility Plant in Service (100)	1,030,143	0	0	0	1
Utility Plant Purchased or Sold (391)	0	0	0	0	2
Utility Plant in Process of Reclassification (392)	0	0	0	0	3
Utility Plant Leased to Others (393)	0	0	0	0	4
Property Held for Future Use (394)	0	0	0	0	5
Construction Work in Progress (395)	0	0	0	0	6
Utility Plant Acquisition Adjustments (396)	0	0	0	0	7
Other Utility Plant Adjustments (397)	0	0	0	0	8
Total Utility Plant	1,030,143	0	0	0	
<b>Accumulated Provision for Depreciation and Amo</b>	rtization:				
Accumulated Provision for Depreciation of Utility Plant in Service (110)	486,513	0	0	0	9
Total Accumulated Provision	486,513	0	0	0	
Net Utility Plant	543,630	0	0	0	

# ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)
Balance first of year	470,398				470,398
Credits During Year					
Accruals:					
Charged depreciation expense (403)	21,308				21,308
Depreciation expense on meters					
charged to sewer (see Note 3)	610				610
Accruals charged other					
accounts (specify):					
NONE	0				0
Salvage	24				24
Other credits (specify):					
NONE	0				0
Total credits	21,942	0	0	0	21,942
Debits during year					
Book cost of plant retired	5,827				5,827
Cost of removal	0				0
Other debits (specify):					
NONE	0				0
Total debits	5,827	0	0	0	5,827
Balance End of Year	486,513	0	0	0	486,513
Composite Depreciation Rate?	Yes				
If yes, what is the rate?	2.08%				

# **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	1,361,917	1,200	0	1,363,117	1
Other (specify): NONE	0	0	0	0	2
Total Nonutility Property (121)	1,361,917	1,200	0	1,363,117	_
Less accum. prov. depr. & amort. (122)	561,132	28,857	0	589,989	3
Net Nonutility Property	800,785	(27,657)	0	773,128	_

# ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)		
Balance first of year		0	1
Additions:			
Provision for uncollectibles during year		0	2
Collection of accounts previously written off: Utility Customers		0	3
Collection of accounts previously written off: Others		0	4
Total Additions		0	
Deductions:			
Accounts written off during the year: Utility Customers		0	5
Accounts written off during the year: Others		0	6
Total accounts written off		0	
Balance end of year		0	

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# **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation	0	0	0	0	0	0	1
Other	0	0	0	0	0	0	2
Total Electric Utility					0	0	•

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility	2,536	1,010	2
Sewer utility	0	0	3
Gas utility	0	0	4
Merchandise	0	0	5
Other materials & supplies	0	0	6
Total Materials and Supplies	2,536	1,010	=

# UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written C			
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)	
Unamortized debt discount & expense (181)				
NONE	0	0	0	1
Total			0	
Unamortized premium on debt (251)		_		
NONE	0	0	0	2
Total			0	

# **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Amount (b)	
247,539	1
0 2	2
247,539	
	(b) 247,539 0

# **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

		Final		
	Date of	Maturity	Interest	Amount
Description of Issue	Issue	Date	Rate	End of Year
(a)	(b)	(c)	(d)	(e)

**NONE** 

#### **NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

		Final		Principal
	Date of	Maturity	Interest	Amount
Account and Description of Obligation	Issue	Date	Rate	<b>End of Year</b>
(a and b)	(c)	(d)	(e)	<b>(f)</b>

**NONE** 

# **TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)	
Balance first of year	0	1
Accruals:		
Charged water department expense	774	2
Charged electric department expense	0	3
Charged sewer department expense	2,300	4
Other (explain):		
NONE	0	5
Total Accruals and other credits	3,074	
Taxes paid during year:		
County, state and local taxes	0	6
Social Security taxes	2,432	7
PSC Remainder Assessment	63	8
Other (explain):		
NET RETURN ON METER INVESTMENT	579	9
Total payments and other debits	3,074	
Balance end of year	0	

# **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 231.

	Interest Accrue	d		Interest Accrue	d
Description of Issue (a)	Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Balance End of Year (e)	
Bonds (221)					
NONE	0	0	0	0	1
Subtotal	0	0	0	0	-
Advances from Municipality (223)					•
NONE	0	0	0	0	2
Subtotal	0	0	0	0	•
Other long-Term Debt (224)					•
NONE	0	0	0	0	3
Subtotal	0	0	0	0	
Notes Payable (231)					
NONE	0	0	0	0	4
Subtotal	0	0	0	0	
Total	0	0	0	0	•
					:

# **CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

		Elect	ric				
Particulars (a)	Water (b)	Distribution (c)	Other (d)	Sewer (e)	Gas (f)	Total (g)	
Balance First of Year	478,989	0	0	820,889	0	1,299,878	1
Add credits during year:							
For Services	4,147	0	0	5,839	0	9,986	2
For Mains	0	0	0	0	0	0	3
Other (specify):							
NONE	0	0	0	0	0	0	4
Deduct charges (specify):							
NONE	0	0	0	0	0	0	5
Balance End of Year	483,136	0	0	826,728	0	1,309,864	
Amount of federal and state grants in aid received for utility construction included in End of Year totals	275,200	0	0	578,930	0	854,130	6

## **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123): INVESTMENT IN MUNICIPALITY Total (Acct. 123):	144,970 <b>144,970</b>	1
Other Investments (124):		-
CONTRACTS RECEIVABLE INDUSTRIAL	9,196	_ 2
CONTRACTS RECEIVABLE RESIDENTIAL  Total (Acct. 124):	1,570 <b>10,766</b>	3 -
Special Funds (125): SEWER REPLACEMENT FUND	07 000	_
Total (Acct. 125):	87,233 <b>87,233</b>	- 4
· · · · · · · · · · · · · · · · · · ·	01,200	-
Notes Receivable (141): NONE	0	5
Total (Acct. 141):	<b>0</b>	3
	<u> </u>	-
Customer Accounts Receivable (142): Water	0	6
Electric	0	- <b>7</b>
Sewer (Regulated)	0	8
Other (specify):		-
NONE	0	9
Total (Acct. 142):	0	-
Other Accounts Receivable (143):	0	10
Sewer (Non-regulated)  Merchandising, jobbing and contract work	0	_ 10 _ 11
Other (specify):	0	• •
NONE	0	12
Total (Acct. 143):	0	-
Receivables from Municipality (145):		•
NONE	0	13
Total (Acct. 145):	0	
Prepayments (165):		
NONE	0	14
Total (Acct. 165):	0	-
Extraordinary Property Losses (182):		
NONE	0	15
Total (Acct. 182):	0	-

## **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Other Deferred Debits (183):		
ENGINEERING FEES (PROJECTS NOT COMPLETED)	33,008	16
Total (Acct. 183):	33,008	
Payables to Municipality (233):		
NONE	0	17
Total (Acct. 233):	0	_
Other Deferred Credits (253):		
NONE	0	18
Total (Acct. 253):	0	_

#### **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						_
Utility Plant in Service	1,029,399	0	0	0	1,029,399	1
Materials and Supplies	1,773	0	0	0	1,773	2
Other (specify):						
NONE	0	0	0	0	0	3
Less Average:						
Reserve for Depreciation	478,455	0	0	0	478,455	4
Customer Advances for Construction	0	0	0	0	0	5
Contributions in Aid of Construction	481,062	0	0	0	481,062	6
Other (specify):						
NONE	0	0	0	0	0	7
Average Net Rate Base	71,655	0	0	0	71,655	
Net Operating Income	8,138	0	0	0	8,138	8
Net Operating Income as a percent of						
Average Net Rate Base	11.36%	N/A	N/A	N/A	11.36%	

# **RETURN ON PROPRIETARY CAPITAL COMPUTATION**

- 1. The data used in calculating proprietary capital are averages.
- 2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)
Average Proprietary Capital	
Capital Paid in by Municipality	247,539 <b>1</b>
Appropriated Earned Surplus	0 2
Unappropriated Earned Surplus	171,303
Other (Specify): NONE	0 4
Total Average Proprietary Capital	418,842
Net Income	
Net Income	1,923 5
Percent Return on Proprietary Capital	0.46%

# IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:			
1. Acquisitions.			
NONE			
2. Leaseholder changes.			
3. Extensions of service.			
4. Estimated changes in revenues due to rate changes.			
5. Obligations incurred or assumed, excluding commercial paper.			
6. Formal proceedings with the Public Service Commission.			
7. Any additional matters.			

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#### FINANCIAL SECTION FOOTNOTES

#### Accumulated Provision for Depreciation and Amortization of Utility Plant (Acct. 110) (Page F-07)

TWO OUT OF THREE VALUES REPORTED.

SCHEDULE: TAXES - LOCAL AND SCHOOL TAX EQUIVALENT ON METERS CHARGED TO SEWER DEPARTMENT - ZERO. TAX EQUIVALENT 1 OF W-7 IS ZERO, SO THEREFORE TAX IS ZERO.

#### Net Nonutility Property (Accts. 121 & 122) (Page F-08)

COLUMN C - ADDITIONS: NEW AIR CONDITIONER FOR SEWER LAB.

#### Balance Sheet End-of-Year Account Balances (Page F-18)

YOU WROTE ME LAST YEAR ON THESE CONTRACT RECEIVABLE ITEMS, AND IN MY REPLY OF 08/29/2002 I EXPLAINED THAT THESE ARE CONTRACTS WHICH WERE SET UP SEVERAL YEARS AGO BY PSC OFFICERS AND CARRIED ON BY THE CPA'S WE HAD. BY ALSO EXPLAINING THIS ON THE PHONE TO MR. LEEGE, I UNDERSTOOD TO CONTINUE CARRYING IT THIS WAY. SOME OF THESE WILL BE PAID OFF IN A YEAR OR TWO.

EDIT ERROR - NO ACCOUNTS RECEIVABLE REPORTED FOR WATER. NO OUTSTANDING VALUE

EDIT ERROR - NO PSC AUTHORIZATION NECESSARY. THERE WAS NO AMORTIZATION, PER DAN BOYLE.

#### Identification and Ownership - Contacts (Page iv)

good filer

# **WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)		
Operating Revenues Sales of Water			
Sales of Water (460-467)	68,168	1	
Total Sales of Water	68,168	•	
Other Operating Revenues			
Forfeited Discounts (470)	128	2	
Other Water Revenues (474)	599	3	
Amortization of Construction Grants (475)	0	4	
Total Other Operating Revenues	727		
Total Operating Revenues	68,895	•	
Operation and Maintenenance Expenses			
Plant Operation and Maintenance Expenses (600-660)	34,873	5	
General Operating Expenses (680-690)	3,802	6	
Total Operation and Maintenenance Expenses	38,675	•	
Other Operating Expenses			
Depreciation Expense (403)	21,308	7	
Amortization Expense (404)	0	8	
Taxes (408)	774	9	
Total Other Operating Expenses	22,082		
Total Operating Expenses	60,757	•	
NET OPERATING INCOME	8,138	=	

#### **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Account 460, Unmetered Sales to General Customers Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
- 5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential	0	0	0	1
Commercial	0	0	0	2
Industrial	0	0	0	3
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				
Residential	200	8,643	23,610	4
Commercial	25	1,933	6,816	5
Industrial	2	21,479	14,611	6
Total Metered Sales to General Customers (461)	227	32,055	45,037	•
Private Fire Protection Service (462)	0		0	7
Public Fire Protection Service (463)	1		20,997	8
Other Sales to Public Authorities (464)	9	365	2,134	9
Sales to Irrigation Customers (465)	0	0	0	10
Sales for Resale (466)	0	0	0	11
Interdepartmental Sales (467)	0	0	0	12
Total Sales of Water	237	32,420	68,168	:

# **SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.

Thousands of
Customer Name Point of Delivery Gallons Sold Revenues
(a) (b) (c) (d)

NONE

# **OTHER OPERATING REVENUES (WATER)**

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	20,997	1
Wholesale fire protection billed	0	2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)	0	3
Other (specify): NONE	0	4
Total Public Fire Protection Service (463)	20,997	_
Forfeited Discounts (470):		•
Customer late payment charges	128	5
Other (specify):		_
NONE Total Forfeited Discounts (470)	0 128	_ 6
Other Water Revenues (474):	120	-
Return on net investment in meters charged to sewer department	579	7
Other (specify):	0	-
RECONNECTION CHARGES	8	- 8
EXTRA METER RENT	12	_ 9
Total Other Water Revenues (474)	599	-
Amortization of Construction Grants (475):		
NONE	0	10
Total Amortization of Construction Grants (475)	0	_

## **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)		
PLANT OPERATION AND MAINTENANCE EXPENSES			
Salaries and Wages (600)	6,597		
Purchased Water (610)	0,007		
Fuel or Power Purchased for Pumping (620)	6,450		
Chemicals (630)	9,511		
Supplies and Expenses (640)	4,277		
Repairs of Water Plant (650)	7,318		
Transportation Expenses (660)	720		
Total Plant Operation and Maintenance Expenses	34,873		
GENERAL OPERATING EXPENSES			
,	1,350		
Office Supplies and Expenses (681)	1,350 1,272		
Office Supplies and Expenses (681) Outside Services Employed (682)	1,272 0		
Office Supplies and Expenses (681) Outside Services Employed (682)	1,272		
Office Supplies and Expenses (681) Outside Services Employed (682) Insurance Expense (684)	1,272 0		
Office Supplies and Expenses (681) Outside Services Employed (682) Insurance Expense (684) Employees Pensions and Benefits (686)	1,272 0 344		
Office Supplies and Expenses (681) Outside Services Employed (682) Insurance Expense (684) Employees Pensions and Benefits (686) Regulatory Commission Expenses (688)	1,272 0 344 836		
Office Supplies and Expenses (681) Outside Services Employed (682) Insurance Expense (684) Employees Pensions and Benefits (686) Regulatory Commission Expenses (688) Miscellaneous General Expenses (689)	1,272 0 344 836 0		
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)  Miscellaneous General Expenses (689)  Uncollectible Accounts (690)  Total General Operating Expenses	1,272 0 344 836 0 0		

# TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Dranarty Tay Equivalent		0	_
Property Tax Equivalent		0	1
Less: Local and School Tax Equivalent on		0	2
Meters Charged to Sewer Department			
Net property tax equivalent		0	
Social Security		711	3
PSC Remainder Assessment		63	4
Other (specify):			
NONE		0	5
Total tax expense		774	

#### PROPERTY TAX EQUIVALENT (WATER)

- 1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- 2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- 3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- 4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
- 5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- 6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
- 7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
County name			Wood			1
SUMMARY OF TAX RATES						
State tax rate	mills		0.240000			3
County tax rate	mills		6.910000			
Local tax rate	mills		3.920000			
School tax rate	mills		10.780000			6
Voc. school tax rate	mills		1.980000			7
Other tax rate - Local	mills		0.000000			8
Other tax rate - Non-Local	mills		0.000000			9
Total tax rate	mills		23.830000			10
Less: state credit	mills		1.660000			11
Net tax rate	mills		22.170000			12
PROPERTY TAX EQUIVALENT CALC	ULATIC	N				 13
Local Tax Rate	mills		3.920000			14
Combined School Tax Rate	mills		12.760000			15
Other Tax Rate - Local	mills		0.000000			16
Total Local & School Tax	mills		16.680000			17
Total Tax Rate	mills		23.830000			18
Ratio of Local and School Tax to Total	al dec.		0.699958			19
Total tax net of state credit	mills		22.170000			20
Net Local and School Tax Rate	mills		15.518070			21
Utility Plant, Jan. 1	\$	1,028,656	1,028,656			22
Materials & Supplies	\$	1,010	1,010			23
Subtotal	\$	1,029,666	1,029,666			24
Less: Plant Outside Limits	\$	0	0			25
Taxable Assets	\$	1,029,666	1,029,666			26
Assessment Ratio	dec.		0.826333			27
Assessed Value	\$	850,847	850,847			28
Net Local & School Rate	mills		15.518070			29
Tax Equiv. Computed for Current Yea	ar \$	13,204	13,204			30
Tax Equivalent per 1994 PSC Report	\$	15,910				31
Any lower tax equivalent as authorized						32
by municipality (see note 6)	\$	0				33
Tax equiv. for current year (see note	6) \$	0				34

### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT		( )	
Organization (301)	0	0	1
Franchises and Consents (302)	0	0	2
Miscellaneous Intangible Plant (303)	0	0	_ 
Total Intangible Plant	0	0	_
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	3,728	0	_ 4
Structures and Improvements (311)	10,369	0	5
Collecting and Impounding Reservoirs (312)	0	0	_ 6
Lake, River and Other Intakes (313)	0	0	7
Wells and Springs (314)	57,971	0	_ 8
Infiltration Galleries and Tunnels (315)	0	0	9
Supply Mains (316)	14,943	0	_ 10
Other Water Source Plant (317)	0	0	11
Total Source of Supply Plant	87,011	0	-
PUMPING PLANT			
Land and Land Rights (320)	0	0	_ 12
Structures and Improvements (321)	0	0	13
Boiler Plant Equipment (322)	0	0	_ 14
Other Power Production Equipment (323)	1,650	0	15
Steam Pumping Equipment (324)	0	0	16
Electric Pumping Equipment (325)	32,462	6,594	17
Diesel Pumping Equipment (326)	0	0	_ 18
Hydraulic Pumping Equipment (327)	0	0	19
Other Pumping Equipment (328)	2,394	0	_ 20
Total Pumping Plant	36,506	6,594	-
WATER TREATMENT PLANT			
Land and Land Rights (330)	953	0	21
Structures and Improvements (331)	47,928	0	_ 22
Water Treatment Equipment (332)	141,372	0	23
Total Water Treatment Plant	190,253	0	-
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	313	0	_ 24
Structures and Improvements (341)	681	0	25

## **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				_
Organization (301)	0	0	0	1
Franchises and Consents (302)	0	0	<u> </u>	2
Miscellaneous Intangible Plant (303)	0	0	0	3
Total Intangible Plant	0	0	0	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)	0	0	3,728	4
Structures and Improvements (311)	0	0	10,369	5
Collecting and Impounding Reservoirs (312)	0	0	0	6
Lake, River and Other Intakes (313)	0	0	0	7
Wells and Springs (314)	0	0	57,971	8
Infiltration Galleries and Tunnels (315)	0	0	0	9
Supply Mains (316)	0	0	14,943 1	0
Other Water Source Plant (317)	0	0	0 1	1
Total Source of Supply Plant	0	0	87,011	
PUMPING PLANT Land and Land Rights (320)	0	0	0 1	2
Structures and Improvements (321)	0	0	0 1	3
Boiler Plant Equipment (322)	0	0	0 1	4
Other Power Production Equipment (323)	0	0	1,650 1	5
Steam Pumping Equipment (324)	0	0	0 1	6
Electric Pumping Equipment (325)	5,482	0	33,574 1	7
Diesel Pumping Equipment (326)	0	0	0_1	8
Hydraulic Pumping Equipment (327)	0	0	0 1	9
Other Pumping Equipment (328)	0	0	2,394 2	20
Total Pumping Plant	5,482	0	37,618	
WATER TREATMENT PLANT				
Land and Land Rights (330)	0	0	953 2	<u>'</u> 1
Structures and Improvements (331)	0	0	47,928 2	2
Water Treatment Equipment (332)	0	0	141,372 2	23
Total Water Treatment Plant	0	0	190,253	
TRANSMISSION AND DISTRIBUTION PLANT				
Land and Land Rights (340)	0	0	313 2	4
Structures and Improvements (341)	0	0	681 2	

### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT	. ,	. ,	
Distribution Reservoirs and Standpipes (342)	94,008	0	26
Transmission and Distribution Mains (343)	450,123	0	27
Fire Mains (344)	0	0	28
Services (345)	62,539	0	29
Meters (346)	24,088	696	30
Hydrants (348)	53,646	0	31
Other Transmission and Distribution Plant (349)	0	0	32
Total Transmission and Distribution Plant	685,398	696	<u> </u>
GENERAL PLANT			
Land and Land Rights (370)	0	0	33
Structures and Improvements (371)	0	0	34
Office Furniture and Equipment (372)	0	0	35
Computer Equipment (372.1)	0	0	36
Transportation Equipment (373)	0	0	37
Other General Equipment (379)	29,488	0	38
Other Tangible Property (390)	0	0	39
Total General Plant	29,488	0	_
Total utility plant in service directly assignable	1,028,656	7,290	_
Common Utility Plant Allocated to Water Department	0	0	40
Total utility plant in service	1,028,656	7,290	=

## **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Distribution Reservoirs and Standpipes (342)	0	0	94,008	26
Transmission and Distribution Mains (343)	0	0	450,123	27
Fire Mains (344)	0	0	0	28
Services (345)	0	0	62,539	29
Meters (346)	345	24	24,463	30
Hydrants (348)	0	0	53,646	31
Other Transmission and Distribution Plant (349)	0	0	0	32
Total Transmission and Distribution Plant	345	24	685,773	_
GENERAL PLANT Land and Land Rights (370) Structures and Improvements (371)	0 0	0	0	33 34
Office Furniture and Equipment (372)	0	0	0	35
Computer Equipment (372.1)	0	0	0	36
Transportation Equipment (373)	0	0	0	37
Other General Equipment (379)	0	0	29,488	38
Other Tangible Property (390)	0	0	0	39
Total General Plant	0	0	29,488	_
Total utility plant in service directly assignable	5,827	24	1,030,143	
Common Utility Plant Allocated to Water Department	0	0	0	40
Total utility plant in service	5,827	24	1,030,143	=

# SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Sources of Water Supply

Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)	
January	0	0	3,950	3,950	- 1
February	0	0	3,456	3,456	2
March	0	0	3,697	3,697	3
April	0	0	3,647	3,647	4
May	0	0	3,870	3,870	5
June	0	0	3,702	3,702	6
July	0	0	3,674	3,674	7
August	0	0	3,524	3,524	8
September	0	0	3,371	3,371	9
October	0	0	3,436	3,436	10
November	0	0	3,620	3,620	11
December	0	0	3,847	3,847	12
Total annual pumpage	0	0	43,794	43,794	•
Less: Water sold				32,420	13
Volume pumped but not s	sold			11,374	14
Volume sold as a percent	of volume pumped			74%	15
Volume used for water pr	oduction, water quality	and system maintena	nce	8,350	16
Volume related to equipm	nent/system malfunction	า		0	17
Non-utility volume NOT in	ncluded in water sales			0	18
Total volume not sold but	accounted for			8,350	19
Volume pumped but unac	counted for			3,024	20
Percent of water lost				7%	21
If more than 25%, indicate	e causes and state wha	at action has been tak	en to reduce water los	s:	22
Maximum gallons pumpe	d by all methods in any	one day during repor	ting year (000 gal.)	249	23
Date of maximum: 5/10	/2002				24
Cause of maximum: HYDRANT FLUSHING					25
Minimum gallons pumped	by all methods in any	one day during report	ting year (000 gal.)	150	26
Date of minimum: 9/19/	/2002				27
Total KWH used for pump	oing for the year			85,068	28
If water is purchased:Ven	dor Name:				29
	nt of Delivery:				30

# **SOURCES OF WATER SUPPLY - GROUND WATERS**

	Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	_
WELL ROAD	1	1	500	8	50	Yes	1
WELL ROAD	2	2	105	8	70	Yes	2
WELL ROAD	3	3	280	8	150	Yes	3

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## **SOURCES OF WATER SUPPLY - SURFACE WATERS**

	Intakes			
Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)

NONE 1

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### **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	STANDBY	WELL 1	WELL 2	1
Location	WELL ROAD VESPER	WELL ROAD VESPER	WELL ROAD VESPER	2
Purpose	S	Р	Р	3
Destination	D	Т	T	4
Pump Manufacturer	PEERLESS	GENERAL	MEYERS	5
Year Installed	1970	1995	1999	6
Туре	SUBMERSIBLE	SUBMERSIBLE	SUBMERSIBLE	7
Actual Capacity (gpm)	500	50	100	8
Pump Motor or				9
Standby Engine Mfr	WAUKESHA	GENERAL	FRANKLIN	10
Year Installed	1970	1995	1999	11
Туре	NATURAL GAS	ELECTRIC	ELECTRIC	12
Horsepower	1	3	5	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification	WELL 3		14
Location	WELL ROAD VESPER		15
Purpose	Р		16
Destination	Т		17
Pump Manufacturer	GRUNDFOS		18
Year Installed	2002		19
Туре	SUBMERSIBLE		20
Actual Capacity (gpm)	200		21
Pump Motor or			22
Standby Engine Mfr	FRANKLIN		23
Year Installed	2002		24
Туре	ELECTRIC		25
Horsepower	10		26

## **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	1	2		1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R	S		4 5
Year constructed	1970	1970		6
Primary material (earthen, steel, concrete, other)	OTHER	STEEL		7
Elevation difference in feet (See Headnote 3.)	1	105		9 10
Total capacity in gallons (actual)	100,000	50,000		11
WATER TREATMENT PLANT Disinfection, type of equipment (gas, liquid, powder, other)	GAS	GAS		12 13 14
Points of application (wellhouse, central facilities,	NTRAL FACILITIES CEN	NTRAL FACILITIES		15 16 17
Filters, type (gravity, pressure, other, none)	GRAVITY	GRAVITY		18 19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	1.0000	1.0000		20 21 22
Is a corrosion control chemical used (yes, no)?	Y	Y		23 24
Is water fluoridated (yes, no)?	Υ	Υ		25

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### **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

		Number of Feet						
	_				Adjustments		_	
Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Increase or (Decrease) (g)	End of Year (h)		
D	6.000	7,821	0	0	0	7,821	_ 1	
S	6.000	2,520	0	0	0	2,520	2	
D	8.000	16,844	0	0	0	16,844	_ 3	
D	10.000	7,538	0	0	0	7,538	4	
lunicipality		34,723	0	0	0	34,723	_	
	=	34,723	0	0	0	34,723	_	
	Function (b)  D S D	Function (b)         in Inches (c)           D         6.000           S         6.000           D         8.000           D         10.000	Function (b)         in Inches (c)         Year (d)           D         6.000         7,821           S         6.000         2,520           D         8.000         16,844           D         10.000         7,538           Junicipality         34,723	Main Function (b)         Diameter in Inches (c)         First of Year (d)         Added During Year (e)           D         6.000         7,821         0           S         6.000         2,520         0           D         8.000         16,844         0           D         10.000         7,538         0           Junicipality         34,723         0	Main Function (b)         Diameter (n)         First of year (d)         Added During Year (e)         Retired During Year (f)           D         6.000         7,821         0         0           S         6.000         2,520         0         0           D         8.000         16,844         0         0           D         10.000         7,538         0         0           dunicipality         34,723         0         0	Main Function (b)         Diameter (c)         First of (d)         Added During Year (e)         Retired During Year (f)         Adjustments Increase or (Decrease) (g)           D         6.000         7,821         0         0         0           S         6.000         2,520         0         0         0           D         8.000         16,844         0         0         0           D         10.000         7,538         0         0         0           dunicipality         34,723         0         0         0	Main Function (b)         Diameter (c)         First of (d)         Added During Year (e)         Retired During Year (f)         Adjustments Increase or (Decrease) (g)         End of Year (h)           D         6.000         7,821         0         0         0         7,821           S         6.000         2,520         0         0         0         2,520           D         8.000         16,844         0         0         0         16,844           D         10.000         7,538         0         0         0         7,538           Junicipality         34,723         0         0         0         34,723	

#### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	179	0	0	0	179	14	1
M	1.000	59	0	0	0	59	13	2
M	1.250	1	0	0	0	1	0	3
M	1.500	4	0	0	0	4	1	4
M	2.000	2	0	0	0	2	0	5
Total Utili	ity _	245	0	0	0	245	28	

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### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).
- 5. Explain all reported adjustments as a schedule footnote.

**Number of Utility-Owned Meters** 

Size	Adjustments								
of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)			
0.625	217	12	12	0	217	12	1		
1.000	27	0	0	0	27	0	2		
1.250	1	0	0	0	1	0	3		
1.500	2	0	0	0	2	0	4		
2.000	2	0	0	0	2	0	5		
4.000	1	0	0	0	1	1	6		
Total:	250	12	12	0	250	13			

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)		Total (o)	_
0.625	205	4	0	0	0	8	217	_ 1
1.000	1	16	1	7	0	2	27	2
1.250	0	1	0	0	0	0	1	_ 3
1.500	0	2	0	0	0	0	2	4
2.000	0	1	0	1	0	0	2	5
4.000	0	0	1	0	0	0	1	6
Total:	206	24	2	8	0	10	250	_

#### **HYDRANTS AND DISTRIBUTION SYSTEM VALVES**

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						_
Outside of Municipality	0	0	0	0	0	1
Within Municipality	52	0	0	0	52	2
Total Fire Hydrants	52	0	0	0	52	- =
Flushing Hydrants						
	0	0	0	0	0	3
<b>Total Flushing Hydrants</b>	0	0	0	0	0	_

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year

Number of hydrants operated during year: 52

Number of distribution system valves end of year: 133

Number of distribution valves operated during year: 76

#### WATER OPERATING SECTION FOOTNOTES

#### Water Operating Revenues & Expenses (Page W-01)

EXPLAINED IN F-22: SEVERAL WATER MAIN BREAKS, CHLORINATOR REPAIRS, AND FEEDER REPAIRS.

COPIER REPAIRS, PUBLIC WORKS MANAGER ATTENDING OFFICE EDUCATION CLASSES, AND SEVERAL MORE WATER TESTS THAN EVER BEFORE.

SEEMS LIKE ALL OF OUR EXPENSES SUCH AS NATURAL GAS, POWER, CHEMICALS, AND PHONE ARE ALL UP IN COSTS.

#### Water Operation & Maintenance Expenses (Page W-05)

(650) AS TO THE LARGE INCREASE, WE HAD SEVERAL WATER MAIN BREAKS, CHLORINATOR REPAIRS, AND FEEDER REPAIRS.

(681) HIGHER DUE TO OFFICE COPIER REPAIRS, PUBLIC WORKS MANAGER ATTENDING OFFICE EDUCATION CLASS, AND SEVERAL MORE WATER TESTS THAN EVER BEFORE.

#### Taxes (Acct. 408 - Water) (Page W-06)

VILLAGE TAX EQUIVALENCY IS ZERO, SO LOCAL AND SCHOOL TAX EQUIVALENT IS ALSO ZERO, PER DAN BOYLE OF PSC.

#### Property Tax Equivalent (Water) (Page W-07)

A RESOLUTION WAS ADOPTED BY THE VILLAGE BOARD OF VESPER ON SEPTEMBER 12, 2001 TO SET THE TAX EQUIVALENT FOR CURRENT YEAR AT ZERO (LINE 33, COPY 1 OF W-7). THIS RESOLUTION WAS FILED WITH THE PUBLIC SERVICE COMMISSION ON SEPTEMBER 13, 2001.

#### Water Utility Plant in Service (Page W-08)

WATER UTILITY PLANT IN SERVICE (COPY 2 OF W-9).
METERS (346): THE ADJUSTMENT COLUMN (F) IS A CREDIT ON RETURNED METERS (\$24).